

## APPENDIX 2

### DRAFT SPECIFICATION FOR A SERVICE TO:

### “CREATE A SUSTAINABLE CLEAN AND GREEN ENVIRONMENT IN

### PARTNERSHIP WITH LOCAL PEOPLE AND GROUPS”

#### Introduction:

The Central Area Council has operated a Clean and Green contract since it was established in 2014. It is important that the work done through this new contract builds on and learns from previous achievements.

Central Area Council wants to commission a Provider to deliver a service that will complement existing “core” provision to improve the overall environmental appearance of the five wards that make up the Central Council area.

The service will contribute to maintaining a clean, well presented and welcoming physical environment in the Central Council area through both a reactive and proactive approach to the issues of littering, dog fouling, shrub bed maintenance, cutting back etc.

Wherever possible the service should involve local people in sustaining their own neighbourhoods and inspire people to ***Love Where You Live***. Engaging with local residents, community groups and volunteers will therefore be an integral part of this service.

Engaging with new volunteers and supporting the establishment of new sustainable community environmental groups will also be a key part of the service.

In developing and delivering this service, the Provider should ensure that it is contributing to the Council's corporate priorities and outcome statements.

Sustainability, community support, self-reliance, resilience and reciprocity should therefore be built into the service design and delivery. Also and where possible, work experience placements, apprentice opportunities and local labour should be used.

We are keen to see the involvement of local people, groups and businesses in this service, together with the engagement of new volunteers and the establishment of new environmental groups.

### **Specific aims and objectives of the service:**

- To improve the physical appearance of the Central Council area in partnership with local residents and/or local community groups/organisations
- Contribute to maintaining a clean, safe, well presented and welcoming physical environment through the provision of proactive work as agreed with Ward Alliances
- Inspire and lead local people and encourage sustainability through engagement with volunteers, residents, local community groups and organisations
- Encourage and support community responsibility for green areas/ shrub beds/planters.
- Engage new adult and young volunteers
- Work with local people to establish new environmental groups across the Central Council area.
- Reduce the amount of littering, dog fouling in the area through education in schools and within local communities
- Liaison with environmental enforcement service in hot spot areas

Under this contract the successful provider will be required to actively contribute to the achievement of specific social value objectives. These reflect the vision and corporate priorities of the Council and include:-

- Provision of local skills development, work experience placements and apprentice opportunities
- Employment and training opportunities within the locality
- Use of local Voluntary Community Organisations and community groups
- Recruitment and deployment of volunteers
- Development of strong community networks, community self-help and resilience
- Engaging with local residents to initiate social action
- Working with existing “friends of” groups and community groups to encourage local action
- Development of new environmental groups
- Local spend
- Use of local supply chains

### **The Service to be delivered:**

The appointed Provider will develop and deliver a service that: complements existing core provision; addresses the needs of each ward in the area, meets the specified objectives; and delivers the outcomes outlined in this document. Work should also build on initiatives implemented during the previous contracts.

Five Service Level Agreements that address the needs in each ward and address hot spot areas should be developed in liaison with each of the 5 Ward Alliances and delivered accordingly.

The interventions/activities to be delivered for each Ward as part of the SLA may include the following:

- Grass cutting-bankings
- Shrub bed maintenance/removal
- Pruning vegetation
- Hedge strimming
- Litter picking
- Sweep roads where machines cannot access
- Remove fallen leaves- hot spot areas
- Weed control

In addition, and in liaison with the Central Area Team, the provider will be expected to:

- Assist with community social action initiatives organised by the Area Team
- Develop and implement independent social action projects
- Develop community warden schemes for adult residents
- Promote street pride
- Support volunteers/residents to establish new groups undertaking regular activities/social action

The above is not an exhaustive list and there may be other activities you wish to include.

The Provider will be expected to tailor their work to suit seasonal variations in demand and support for community events and/or community clean ups will be an integral part of the work.

The provider will be expected to act as the “eyes and the ears” in the community and be responsible for reporting other matters not necessarily within their scope of responsibility so that this can be actioned by the respective Council services. This may include reporting:

- Discarded needles
- Graffiti which is racist or homophobic
- Fly Tipping
- Problems with trees
- Asbestos
- Dog fouling
- Fly posters

Instructions on how these reports should be made will be provided.

It is expected that the set-up, and ongoing costs of materials, tools, equipment will be met by the provider. The provider will ensure that these materials, tools and equipment are well maintained and kept in a secure place.

The provider will be responsible for disposing of the waste generated by them, and recycling carried out wherever possible. Any waste generated by the provider as part

of community activities or projects instigated by the Area Team will be disposed of by Barnsley Council at no cost. The provider will have their own Waste Carriers License and should provide evidence as part of the procurement process of their waste disposal and recycling arrangements.

Work with local media and through social media channels should be implemented to highlight the work taking place, the improvements being made and to change the relationship between community and council. This should encourage more witness reports to come forward from the community.

It will be very important that this service is delivered in close liaison with Neighbourhood Services to ensure that overall service delivery is co-ordinated and complementary. The provider is also expected to work closely with environmental enforcement services.

The service must be flexible and reactive to the needs of the Ward Alliances as well as proactive. The service is expected to deliver to 'hot spot' areas as identified by elected members/Ward Alliances, to improve the environment in a way which is sustainable. There will be SLAs with each of the 5 wards that includes an equal number of working hours but with the flexibility to deliver on the key requirements of each area, each having different needs.

The Service should be delivered proportionately across each of the 5 wards of the Central Council area. Hot spot areas in each of the 5 wards should however be prioritised through the Ward Alliances.